



# Quail Ridge Homeowners Association

**Form No. 5**

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**EXTERIOR REMODEL/DESIGN CHANGE APPLICATION**

Please include three (3) sets of drawings.

Approval of **Form No. 5** grants approval to proceed with project.

Date Prepared: \_\_\_\_\_

Date ARC Received: \_\_\_\_\_

**Provide the following Owner information:**

	Name	Street Address	Phone #	E-mail	Lot #
Owner					

*IF OWNER IS NOT MAKING SUBMISSION, PROVIDE 'OWNER'S AUTHORIZATION FORM' TO AUTHORIZE A DESIGNEE TO ACT AS AGENT ON BEHALF OF OWNER.*

**Provide the following (if applicable):**

	Name	Address	Phone #	E-mail	License #
Contractor					

Proposed Project/Change (attach sketch or drawings):

Reason for Project/Change:

It is understood and agreed that this Exterior Remodel or Design Change approval when granted shall be for a period of six (6) months from the approval date hereof. If construction has not been commenced and completed within the said six (6) month period, this approval shall be forfeited.

Signed: \_\_\_\_\_  
Owner or Authorized Agent

Date: \_\_\_\_\_

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Exterior Remodel/ Design Change Approved:  Yes  No Date: \_\_\_\_\_

Comments:

Signed: \_\_\_\_\_  
Architectural Review Committee

**Form No. 5**

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AGREEMENT,

I hereby agree that I have read and understand the Quail Ridge Homeowners Association Design Specifications and Project Requirements and will abide by said Rules and shall perform the exterior remodel or design change in accordance with the final approved Exterior Remodel/Design Change Application. I will not make any changes without prior approval by the ARC.

It is agreed that a conference shall be held among the Owner and Contractor prior to construction to review all Documents and assure the parties adherence to the Design Specifications and Project Requirements.

I shall promptly pay any additional fees, fines or assessments for the stated purpose should I be so requested by the ARC.

I further agree to submit within 15 days prior to commencement of construction an insurance certificate naming the Quail Ridge Homeowners Association as an additional insured on Owners and Contractors Policy.

I understand and agree that all construction and/or design changes must be commenced and completed within a period of six (6) months from the approval of this **Exterior Remodel/Design Change Application**.

Signed: \_\_\_\_\_  
Owner or Authorized Agent

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Contractor

Date: \_\_\_\_\_